

TENANCY REGISTRATION

(Part 1 of Tenancy Application)

It is a minimum requirement that this form be completed and returned to our office prior to viewing suitable properties.

Suitable registered applicants will be invited by LJ Hooker staff to attend inspections.

A full application is required to be completed prior to submission to the landlord for possible tenancy. We encourage you to complete the full tenancy application form at your earliest convenience. A full application form will allow staff to perform the relevant checks prior to submission to the landlord.

LJ Hooker staff note that incomplete forms will not be processed, you will be notified of this incompleteness and required to provide the additional information. Failure to do so within 2 business days will void this registration.

We thank you for time in completing this form, LJ Hooker staff will be in contact with you regarding suitable properties, when available for inspections.

LJ Hooker Laurieton

Property Management

02 6559 5411

Personal Details

First Name: Surname: D.O.B:
Current Address:
Mobile: Home: Work:
Email:
Income Details:
Employed Employer: Occupation:
Self Employed Name of Business: Occupation:
Centrelink Benefit: Type:
Amount of Income: \$ Per Week / Per Fortnight

Current Situation:

Owner
Renter Agency: Were you listed on lease: YES / NO
Have you ever been issued with a formal breach/termination notice: YES / NO
If YES, Please provide details.....
How long have you lived at the address: Number of occupants: adults children
Reason for leaving:
Are you able to provide a current rental ledger from your agency: YES / NO
Do you have pets: INSIDE / OUTSIDE
Are you currently on the Department of Housing waiting list: YES / NO
Will you be applying for Bond Assist from Department of Housing: YES / NO

Type of property you require:

House
Unit/Flat
Maximum Price Range: Date Required:
Number of bedrooms: Number of bathrooms: Garage Required:
Location Preferred:.....
Signature: Date:

8. OFFICE USE ONLY:

Received by: Date: Time:
SCALE: 1 2 3 4 5